

No. LII/Prop/885/01/2013

High Commission of India

Lilongwe

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## REQUEST FOR PROPOSAL

The High Commission of India, Lilongwe requires computer desktops for use of its newly recruited staff. The following would be the scope of job:-

(i) Five Desktop PCs with specifications: Intel Core i3 Processor, 4GB DDR3 RAM, 500GB SATA

HDD, 18.5" LED Monitor,

(ii) Five Nos. Software: Microsoft Windows 10 Pro OEM

(iii) Three Printers: HP Laserjet 1102 Desktop Printer

2. **Advertisement:** The advertisement would be placed on the Central Public Procurement

Portal, and Mission's website inviting quotations from interested companies on 01/12/2016

itself. The companies would be required to submit their quotation in a closed cover addressed

to Mr. Anil Kumar, Head of Chancery.

3. **Last Date of Bids & Opening of Bids:** The quotations would be accepted latest till 16<sup>th</sup>

December 2016. The bids would be opened at 10 AM on 19<sup>th</sup> December 2016 in the premises

of the High Commission.

4. High Commission of India has the right to reject any offer without assigning any reason.

5. **Point of Contract:** Mr. Anil Kumar, Head of Chancery in the High Commission of India,

Lilongwe would be the point of contact. His address and contact details are given below:-

High Commission of India

No.55, Area 9

Lilongwe, Malawi

Tel: 01750014

Fax:01755346

Email: hoc.malawi@mea.gov.in

01 December 2016

Head of Chancery

(Anil Kumar)